Creating an outline will help 4-H members, ages 7-11, develop their 4-H project talk. Project talks are usually 3-7 minutes in length. Please refer to 4-H Communication Fact Sheet 2.0: 4-H Project Talks for additional information.

**INTRODUCTION**

**Attention Grabber:**

________________________________________________________________________________________

________________________________________________________________________________________

**Introduction:**

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

**BODY**

**Talking point #1:**

**Supporting details:**

________________________________________________________________________________________

________________________________________________________________________________________

**Talking point #2:**

**Supporting details:**

________________________________________________________________________________________

________________________________________________________________________________________

**Talking point #3:**

**Supporting details:**

________________________________________________________________________________________

________________________________________________________________________________________

**CONCLUSION:**

Repeat a few of your major points. A quote, poem or saying might be used.

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

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